



**UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES**

4301 JONES BRIDGE ROAD  
BETHESDA, MARYLAND 20814-4712  
www.usuhs.mil



Office of the  
Brigade Commander

USUBRIGADENOTE 1327.6

August 31, 2007

SUBJECT: 2008 USU Brigade Holiday Liberty Schedule

1. PURPOSE

This notice:

- 1.1. Establishes Uniformed Services University Brigade holiday liberty schedule.
- 1.2. Provides information on the USU Brigade operations for the 2008 Federal holidays.

2. APPLICABILITY

This notice:

2.1. Applies to active duty service members of all military departments, assigned to the USU Brigade.

3. PROCEDURES

3.1. All sections supported by military staff are to adhere to the holiday liberty schedule, enclosure 1, 2008 USU Brigade Holiday Liberty Schedule.

3.2. Directors, Department Chairpersons, Department Heads, and Commandants are authorized to adjust liberty as required to support the overall mission in keeping with the following guidance.

3.2.1. For purposes of this notice, a three-day holiday liberty period (special liberty/special pass) will be limited to 1 weekday combined with a weekend (i.e. Friday through Sunday or Saturday through Monday).

3.2.2. For purposes of this notice, a four-day holiday liberty period (special liberty/special pass) will be limited to two weekdays combined with a weekend (i.e. Thursday through Sunday, Friday through Monday, or Saturday through Tuesday).

3.3. The following work and liberty schedules will be in effect during the 2008 USU Brigade holiday periods:

3.3.1. Three-day holiday liberty periods:

3.3.1.1. Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, and Columbus Day

3.3.2. Four-day holiday liberty periods:

3.3.2.1. New Year's, Labor Day, Thanksgiving, and Christmas

3.4. It is to be noted that the student academic schedule dictates at times a slightly different holiday schedule in relation to some four-day weekends or other training holidays. Students have normally only received three-day weekends. Exceptions are Thanksgiving, Christmas, and New Years.


3.5. Liberty or pass cannot exceed four days off. Additional time off will require the submission of a leave request form.

3.6. Personnel on leave, liberty, or in a duty status must adhere to all safety and risk reduction regulations. Your safe return is part of our Brigade philosophy.

3.7. USU Brigade leadership will ensure widest dissemination of this policy among Brigade staff.

4. EFFECTIVE DATE

This notice is effective immediately.

  
JOHN M. WEMPE  
COL, MC, USA  
Brigade Commander

Enclosure:  
As stated

E1. 2008 USU BRIGADE HOLIDAY LIBERTY PERIODS

<u>Date</u>	<u>Holiday</u>	<u>Liberty Status</u>
01 January 2008 29 <sup>th</sup> , 30 <sup>th</sup> , 31 <sup>st</sup> , 1 <sup>st</sup>	New Year's Day (Tuesday)	4 – Day
21 January 2008 January 19 <sup>th</sup> , 20 <sup>th</sup> , 21 <sup>st</sup>	M. L. King Jr. Birthday (Monday)	3 – Day
18 February 2008 February 16 <sup>th</sup> , 17 <sup>th</sup> , 18 <sup>th</sup>	Washington's Birthday (Monday)	3 – Day
26 May 2008 May 24 <sup>th</sup> , 25 <sup>th</sup> , 26 <sup>th</sup>	Memorial Day (Monday)	3 – Day
04 July 2008 July 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup>	Independence Day (Friday)	3 – Day
01 September 2008 30 <sup>th</sup> , 31 <sup>st</sup> , 1 <sup>st</sup> , 2 <sup>nd</sup>	Labor Day (Monday)	4 – Day
13 October 2008 October 11 <sup>th</sup> , 12 <sup>th</sup> , 13 <sup>th</sup>	Columbus Day (Monday)	3 – Day
11 November 2008	Veteran's Day (Tuesday observed)	1 – Day
27 November 2008 November 27 <sup>th</sup> , 28 <sup>th</sup> , 29 <sup>th</sup> , 30 <sup>th</sup>	Thanksgiving Day (Thursday)	4 – Day
25 December 2008 December 25 <sup>th</sup> , 26 <sup>th</sup> , 27 <sup>th</sup> , 28 <sup>th</sup>	Christmas Day (Thursday)	4 – Day
01 January 2009 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup>	New Year's Day (Thursday)	4 – Day